

STUART BROWN PARTNERSHIP LLP



**PROJECT MANAGEMENT
SMALL PROJECTS**

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The Stuart Brown Partnership (SBP) has been fitting out offices since its inception, in 1989. We have built up an extensive working history with many professions, and our Client List now includes some of the largest and most prestigious names in many fields.

However, we at SBP also pride ourselves on our ability to offer the same level of professional services, attention to detail and client loyalty to all of our smaller projects too.

We have been lucky enough to be involved with quite a few smaller projects over the last decade or so, and have built up a great deal of expertise in this area. We have had to tailor our approach from that used on our larger projects, as economies of scale demand.

Through the experience gained from such projects, we are now able to offer the same quality project management services to projects of all sizes, from just a few thousand sq ft to the hundreds of thousands of sq ft that our largest projects require.

Our diversification and adaptability is clearly shown in our small projects client list, which includes the Worshipful Company of Clockmakers, BAE Systems, Strutt & Parker, Lovells and BAE Systems.

The work we have undertaken has included all aspects of modern construction, refurbishment with the client in situ, a quick yet thorough re-fit of a floor, design and build and in the case of the Clockmakers Museum, installation of priceless artefacts and historical timepieces.

A brief summary of some of our smaller projects are outlined over the next few pages.

**THE WORSHIPFUL COMPANY OF CLOCKMAKERS:
The Clockmaker's Museum**



We project managed the complete fit out of part of the Guildhall to become the new home to the Clockmaker's Museum. Their collection contains numerous priceless artefacts, which ensured that the project had to be absolutely secure as well as faultless.



The project was completed on time, to budget but perhaps most importantly, breakage free!

THE CLOCKMAKER'S MUSEUM, LONDON
London Guildhall

Creation of new museum in pre-existing space
Priceless exhibits
High quality fit out.

Project scope

Reworking existing space
New M&E
Minimal disruption to rest of Guildhall.

Activities

Managed the design
Assisted with raising funds
Negotiated with the Guildhall on client's behalf
Appointment of professional team
Managed the fit-out
Enhanced security.

Result

Project completed on time and to budget.

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DECHERT:

160 Queen Victoria Street, London



The project included offices, conference areas, canteen and reception.



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DECHERT

160 Queen Victoria Street

Project scope

Cat B Fit-Out of offices within a multi- tenanted occupied building

55,000 Sq Ft

230 staff to be relocated

New Headquarters Building

High quality fit-out

Activities

Assisted with Building selection

Developed the Client Brief

Appointed the professional team

Appointment of Main Contractor

Managed the design

Fit-out

Installation of furniture

Result

Project completed on time and to budget.

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STRUTT & PARKER

1 Angel Court
EC2R 7HJ
1,500 sq ft

The project scope included the full refurbishment of this small city office, whilst still occupied by the client.

Replaced carpet throughout.
Re-painted walls throughout.
Painted over vinyl wallpaper throughout.
Cleaned ceiling tiles throughout.
Dismantled cellular office but retained glazed partition.
Created new office and reinstated salvaged glazed partition.
Relocated comms cabinet to new location.
Plumbing in of new water machine.
Procurement and installation of new desking and storage furniture
Relocation of franking machine.
Relocation of Network photocopier.

All Works took place out of hours due to the office being manned

NORTON ROSE

101 Moorgate
EC2M 6SL
40,000 sq ft

The project scope included the reconfiguration of an existing facility for cost effective short term occupancy by the Client. This involved the complete re-fit of the office areas and the upgrade of the core areas

Assisted the negotiation of the Agreement to Lease and negotiations with the Landlord
Appointed the professional team
Managed the design (of the overall interior)
Stripped building to Shell and Core and then rebuilt it
Managed the refurbishment of the plant
Managed procurement
Managed the construction
Managed physical relocation
Managed filing review and relocation
Purchased all furniture and managed installation

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BAE SYSTEMS

Sterling Square

SW1Y 5AD

40,000 Sq Ft & 20,000 Sq Ft

The original project scope included the full fit out of 40,000 sq ft of BAE Systems headquarters at Sterling Square in 2000. The second project scope included the reconfiguration of 20,000 sq ft whilst BAE remained in occupation. Such works included space planning to increase the occupancy of the facility.

Sourced the building

Assisted the negotiations with the Landlord

Assisted in the negotiations for agreement to lease and the lease

Appointed the professional team

Managed the design

Managed procurement

Managed the construction

Managed physical relocation

Purchased all furniture and managed installation

Co-ordinated all IT

Installed and ensured highest security

LOVELLS

65 Holborn Viaduct

EC1A 2DY

63,000 sq ft

The project scope included the provision of new structured cabling throughout, the reconfiguration and redecoration of existing offices and the replacement of a defective central plant

Monitored the Base Build by the Developer for the Client

Assisted the negotiation of the development agreement and lease

Appointed the professional team

Managed the design (of the overall interior)

Co-ordinated all IT

Installed conference centre

Managed procurement

Managed the construction

Decommissioned existing buildings

Negotiated service agreements

Installed kitchen and catering services

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PAST AND PRESENT CLIENTS INCLUDE

A&L Goodbody, Dublin and London

ABN AMRO Holdings (UK) Ltd

Allen & Overy

Ashursts

BAE Systems

BNP Paribas

Brick Court Chambers

BSkyB

Credit Suisse

Dechert

DTZ

Duchy of Lancaster Office

Ernst & Young

Forsters

Frere Cholmeley Bischoff

GlaxoSmithKline

Great Portland Estates

Grosvenor

Herbert Smith

JP Morgan Chase & Co

Lehman Brothers International

Limit

Linklaters

Lowndes Lambert

Lovells

Mayer Brown International

Merrill Lynch

Neville Russell

Norton Rose

Office for National Statistics

Simmons & Simmons

Smith & Williamson

Société Générale

Strutt & Parker

Swiss Re

UBS

UBS Singapore

Visa International

Vulcan Inc

Wilde Sapte

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